



## Funding Proposal for Regional & National Travel

### Contact Information

Club Name: \_\_\_\_\_  
Officer Completing Proposal: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

### Event Information

Title of Regional or National Event: \_\_\_\_\_  
Website (if applicable): \_\_\_\_\_  
Category of Application (club, individual, equipment): \_\_\_\_\_  
Date(s) of Travel: \_\_\_\_\_  
Event Location: \_\_\_\_\_  
Number of Travelers: \_\_\_\_\_ (students) \_\_\_\_\_ (coaches/volunteers)

### Expenses

#### Entry Fees (per person or club total)

\$ \_\_\_\_\_ per person X \_\_\_\_\_ (# of competitors) **OR** \$ \_\_\_\_\_ per club = \$ \_\_\_\_\_ TOTAL

#### Transportation

- Personal Vehicles
- Vans (# of vans X # of days X cost per day) \$ \_\_\_\_\_
- Charter Bus \$ \_\_\_\_\_
- Plane (cost per ticket X # of Participants) \$ \_\_\_\_\_

#### Gas

\_\_\_\_\_ X \_\_\_\_\_ = \_\_\_\_\_ / \_\_\_\_\_ = \_\_\_\_\_ X \$ \_\_\_\_\_ = \$ \_\_\_\_\_  
# of vehicles    round trip miles    total miles    mpg    # of gallons    price per gallon    TOTAL fuel cost

#### Lodging

Accommodation Name: \_\_\_\_\_

\$ \_\_\_\_\_ X \_\_\_\_\_ X \_\_\_\_\_ = \$ \_\_\_\_\_ TOTAL  
cost per room per night    # of rooms\*    # of nights

**\*4 Participants per room**

**Other Expenses (please list):** \_\_\_\_\_

**TOTAL TRIP EXPENSES: \$** \_\_\_\_\_

### Fundraising for Post Season

Source: \_\_\_\_\_ Anticipated Funds: \$ \_\_\_\_\_  
Source: \_\_\_\_\_ Anticipated Funds: \$ \_\_\_\_\_  
Source: \_\_\_\_\_ Anticipated Funds: \$ \_\_\_\_\_

**Existing Off-Campus Balance: \$** \_\_\_\_\_

### FOR OFFICE USE ONLY

Date Received: \_\_\_\_\_ Funds Allocated: \$ \_\_\_\_\_ Club Notified: